

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Department of Insurance and Securities Regulation



Consumer and Professional Services Division

**REQUEST FOR RENEWAL OF PREMIUM FINANCE COMPANY  
LICENSE**

Pursuant D.C. Code § 31-1104, all Insurance Premium Finance Companies must apply to renew their licenses in the District of Columbia annually before May1.

**RENEWAL REQUIREMENTS**

All foreign and domestic Insurance Premium Finance Companies must file for license renewal in order to do business in the District of Columbia. The annual renewal fee is **\$150.00**, payable to the **D.C. Treasurer**, and must be received in the Department of Insurance and Securities Regulation not later than **April 30th**. **Insurance Premium Finance Companies that do not meet renewal requirements will be prohibited from doing business in the District of Columbia.**

**RENEWAL FORWARDING ADDRESS**

Department of Insurance and Securities Regulation  
Consumer and Professional Services Division  
810 First Street N.E., Suite 701  
Washington, D.C. 20002

**Attention: Willie Hicks, Insurance License Specialist**

The \_\_\_\_\_  
(Name of Company)

License# \_\_\_\_\_ FEIN# \_\_\_\_\_ hereby request renewal of its  
certificate of authority for the licensing year ending April 30.

\_\_\_\_\_  
Company Representative Signature                      Date

\_\_\_\_\_  
Printed Name and Title

**Telephone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Mailing:** \_\_\_\_\_

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